

BY-LAWS OF THE EUSTIS ART LEAGUE

Article I Name

The name of this not-for-profit organization shall be the **Eustis Art League**.

Article II Object

- A. The object of the League is to provide an atmosphere of learning, enjoyment, sharing and promoting fine arts to members and the community.
- B. The success of the League is dependent upon the active participation of its members in good standing, including attendance at meetings, meeting financial obligations, committee work and support of special projects.
- C. In the event of the dissolution of the Eustis Art League, the assets shall be disbursed for educational purposes, at the discretion of the presiding officers.

Article III Membership

- A. The membership of the league shall be composed of artists and others who are interested in promoting its objective.
- B. Membership status shall be Active or Life. Active members are those whose dues are current. Life members are those persons whom the presiding officers have selected for performing distinguished service to the Eustis Art League or the cause of Art. Life members may participate in all League activities but are not required to pay dues.
- C. Those persons who are a minimum of eighteen years of age or older are eligible for membership upon payment of dues.

Article IV Dues

- A. Membership dues shall be proposed by the officers and approved by the membership at a regular meeting
- B. Dues shall cover the period October 1 to September 30 and shall be payable at the October meeting.
- C. Life members shall not be required to pay dues.

Article V Nomination and Election of Officers

- A. The President shall appoint a Nominating Committee at the February meeting.
 1. The Nominating committee shall interview members and nominate one or more candidates for each elected office.
 2. A nominating committee member is eligible for nomination.
 3. The committee shall present a slate of nominees to the members at the March meeting, with copies to the President and the Recording Secretary.
- B. The term of office for each officer shall be one year.
 1. Re-election to hold the same office is in order.
 2. No member shall hold more than one office at a time.
- C. Additional nominations may be made from the floor.
- D. Election of officers shall be held at the March meeting.

- E. If more than one candidate is nominated for an office, election shall be by written ballot.
- F. When there is only one candidate nominated for an office, election shall be by acclamation.
- G. A majority vote by the members present shall elect.
- H. Installation of officers shall be held at the April meeting.
- I. The newly elected officers shall assume their duties immediately.

Article VI Duties of Elected Officers

- A. The elected officers of the League shall be President, Vice-President, Recording Secretary and Treasurer.
- B. The elected officers and all chairpersons shall meet as a board and are responsible for planning the League's meetings, shows and other events. Members are welcome to attend these meetings
- C. The President shall:
 - 1. Preside at all meetings.
 - 2. Appoint such standing committees as Membership, Show, Publicity, Historian, Program and Nominating.
 - 3. Appoint special committees as needed.
 - 4. Perform other duties as the office requires.
- D. The Vice-President shall:
 - 1. Preside at meetings during the absence of the President.
 - 2. Assume the duties of the President for the remainder of the term of office, if the President vacates the chair.
 - 3. Act as committee liaison.
 - 4. Assist the President, as required.
- E. The Recording Secretary shall:
 - 1. Keep a record of the proceedings of all meetings, including Board meetings.
 - 2. Provide copies of board meetings to all board members.
 - 3. Provide copies of membership meetings to all officers and report to the membership.
 - 4. Take charge of the meeting, in the absence of the President and Vice-President.
 - 5. Assist the President when needed.
- F. The Treasurer shall:
 - 1. Be responsible for the League's funds from all sources.
 - 2. Issue checks to pay all obligations.
 - 3. Keep accurate records.
 - 4. Give financial reports at each meeting.
 - 5. Prepare the books for audit at the end of the fiscal year.
- G. The Past President shall:
 - 1. Act as Parliamentarian.
 - 2. Assist the President when needed.

Article VII Committees and Duties

- A. The Show Committee shall:
 - 1. Be in charge of annual shows and all exhibitions held during the year.
 - 2. Coordinate with the Membership chairperson to verify that all entries are by members in good standing.

- B. The Membership Committee shall:
 - 1. Process all applications for membership.
 - 2. Collect and forward dues to the Treasurer.
 - 3. Ensure that membership records are current.
 - 4. Provide a current membership list to the officers and other Committees.
 - 5. Greet members and guests at all regular meetings.
 - 6. Maintain a "sign-in sheet" of everyone present and provide information and name tags for guests.
 - 7. Report the attendance to the meeting.
- C. The Publicity committee shall inform the community of all activities of the League through the press, social media and internet websites.
- D. The Historian committee shall maintain a record of League activities and its members, including news articles and photographs.
- E. The Program Committee shall provide programs for all regular meetings, by securing and scheduling speakers, demonstrators or activities.

Article VIII Meetings

- A. Meetings shall be conducted following Roberts Rules of Order.
- B. The League's fiscal year is October 1-September 30.
- C. Meetings shall be held the second Saturday of each month starting in October and ending in April.
- D. Summer "Get-togethers" may be scheduled from May through September.
- E. Special meetings may be called by the President. Each member shall be notified of the time, place and purpose of the special meetings.

Article IX Order of Business

- A. Agenda:
 - a. Call to order
 - b. Reading and approval of the Minutes
 - c. Treasurer's Report
 - d. Report of Officers
 - e. Report of Standing committees
 - f. Report of Special committees
 - g. Unfinished Business
 - h. New Business
 - i. Adjournment
- B. Program.

Article X Voting

- A. Those members in good standing in attendance at any meeting shall constitute a quorum.
- B. Majority vote carries.
- C. When the ballot is used, the President may vote.
- D. When the ballot is not used, the President may not vote except in the case of a tie. The President may break the tie by voting.

Article XI Change in By-Laws

The Eustis Art League By-laws may be amended by two-thirds vote of members present at a monthly meeting of the League, provided that such changes have been read at a previous meeting, and notice sent to the membership one week in advance.

Such notice must state “changes to the By-Laws will be voted on” and must include the date, time and place.

The Eustis Art League By-Laws

Composed of eleven articles

Adopted February 1, 1982

Amended February 13, 1982

By-law Committee: Peg Shrimp, President, Lime Wiesen, Spencer Payne, Bertha Dunlap, Jo Roth, Lim Brown

Amended November 11, 1995

By-law Committee: Leonard Wetz, Mary Ziegengeist, Betty Schappacher

Amended November 8, 2008

By-law Committee: Chairman Ed Heeg, Martha Overhiser, Jackie Alderton

Amended _____ 2010 _____

By-law Committee: Verla Goudy, Janet Hodson, June Longnecker, Mary Ziegengeist

Amended April 14, 2018

By-law Committee: Verla Goudy, Krysta Smith